



INDIA FACTORING

A member of the FIMBank Group

CIN No. U65923MH2009PTC197957

India Factoring and Finance Solutions Private Limited

NOTICE IS HEREBY GIVEN THAT THE 14TH ANNUAL GENERAL MEETING OF THE MEMBERS OF THE INDIA FACTORING AND FINANCE SOLUTIONS PRIVATE LIMITED (CIN U65923MH2009PTC197957) WILL BE HELD ON AUGUST 31, 2023 AT 12:30 P.M. AT THE REGISTERED OFFICE OF THE COMPANY SITUATED AT UNIT NO.: 401, 4TH FLOOR, WINDSOR HOUSE, OFF CST ROAD, VIDYANAGARI MARG, KALINA, SANTACRUZ (EAST), MUMBAI – 400098, MAHARASHTRA, INDIA, TO TRANSACT THE FOLLOWING BUSINESS:

ORDINARY BUSINESS:

1. To receive, consider and adopt the Audited Financial Statements of the Company for the financial year ended March 31, 2023 together with the Reports of the Board of Directors and Auditors thereon.

By the Order of the Board



Swati Zawar
Company Secretary

Place: Mumbai

Date: June 27, 2023

REGISTERED OFFICE
401, Windsor House, Off C.S.T. Road,
Vidyanagari Marg, Kalina,
Santacruz (E), Mumbai 400 098
Maharashtra, INDIA
Tel: (+91) 22 – 44125555
Fax: (+91) 22 – 44125556
www.indiafactoring.in

DELHI
Unit No 808 & 809,
Prakash Deep Building,
7-Tolstoy Marg, New Delhi-110001
Tel: (+91) 11 – 49196600
Fax: (+91) 11 – 49196601
www.indiafactoring.in

CHENNAI
No. 10/19, First Floor, Denver House,
Nandanam Extension 1st Main Road,
Nandanam, Chennai 600035
Tel : (+91) 44 45011520/30/40
www.indiafactoring.in

BANGALURU
BBMP Khatha No 60 (Old No 4),
Pid No.60-117-60,
Second Floor, 32nd C Cross, 4th Block,
Jayanagar, Bangaluru 560011
www.indiafactoring.in

AHMEDABAD
Office No 106 1st Floor,
Aswamegh Eligance,
Near Kalyan Jewelers Ambawadi,
Ahmedabad, Gujarat 380006
www.indiafactoring.in

NOTES:

1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE ANNUAL GENERAL MEETING IS ENTITLED TO APPOINT A PROXY / PROXIES TO ATTEND AND VOTE INSTEAD OF HIMSELF/HERSELF AND SUCH PROXY/ PROXIES SO APPOINTED NEED NOT BE A MEMBER OF THE COMPANY.

Proxies, in order to be effective, should be duly completed, stamped and signed and must be deposited at the Registered Office of the Company not less than forty-eight hours before the commencement of the meeting.

A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the company carrying voting rights. A member holding more than ten percent of the total share capital of the company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or member.

2. Corporate members intending to send their authorized representatives are requested to send to the Company a duly certified copy of the resolution passed by the Board of Directors authorizing their representatives to attend and vote at the Annual General Meeting.
3. Members, Proxies and Authorised Representatives are requested to bring to the meeting, the Attendance Slip enclosed herewith, duly completed and signed, mentioning therein details of their DP ID and Client ID/Folio No.
4. A member intending to inspect the proxies lodged, should give not less than three days notice in writing to the company which will make the same available beginning twenty-four hours before the meeting and ending with the conclusion of the meeting
5. A Body Corporate/ Corporation being a member shall be deemed to be personally present at the meeting if represented in accordance with the provisions of Section 113 of the Companies Act, 2013.
6. Members who have not registered/updated their latest e-mail address in the records of the Company, are requested to register/update the same.
7. A route map providing directions to reach the venue of the 14th Annual General Meeting is provided in the Notice.



India Factoring And Finance Solutions Private Limited
Registered Office: Unit No. 401, 4th Floor, Windsor House, Off CST Road, Vidyanagari Marg,
Kalina, Santacruz (East), Mumbai - 400 098, Maharashtra, India.
CIN: U65923MH2009PTC197957 • **Phone:** 022-4412 5555 • **Fax:** 022-4412 5556
Email id: g.compliance@indiafactoring.in • **Website:** www.indiafactoring.in

Attendance Slip

14th Annual General Meeting, August 31, 2023 AT 12:30 P.M

Full Name of the members attending	
Registered Folio No	
No. of shares held	
Name of the Proxy	

I certify that I am a registered shareholder / proxy for the registered shareholder of the Company and hereby record my presence at the 14th Annual General Meeting of the Company on Thursday, August 31, 2023 at 12:30 P.M at Unit No. 401, 4th Floor, Windsor House, Off CST Road, Vidyanagari Marg, Kalina, Santacruz (East), Mumbai - 400098, Maharashtra, India.

Member's/Proxy's name in Block Letters

**Member's/Proxy's
Signature**

India Factoring And Finance Solutions Private Limited
Registered Office: Unit No. 401, 4th Floor, Windsor House, Off CST Road, Vidyanagari Marg,
 Kalina, Santacruz (East), Mumbai - 400 098, Maharashtra, India.
CIN: U65923MH2009PTC197957 • **Phone:** 022-4412 5555 • **Fax:** 022-4412 5556
Email id: g.compliance@indiafactoring.in • **Website:** www.indiafactoring.in

14th Annual General Meeting

PROXY FORM

[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014]

Name of the Member(s) : _____
 Registered Address : _____

 Email ID : _____
 Folio No./ClientID : _____
 DP ID : _____

I/We, being the Member(s) of _____ shares of the above named Company, hereby appoint:

1. Name : _____ Address : _____

 Email ID: _____ Signature : _____ or failing him/her
2. Name : _____ Address : _____

 Email ID: _____ Signature : _____ or failing him/her
3. Name : _____ Address : _____

 Email I : _____ Signature : _____

as my/our proxy to attend and vote (on a Poll) for me/us and on my/our behalf at the Fourteen Annual General Meeting of the Company to be held on Thursday August 31, 2023, at 12:30 P.M at Unit No.: 401, 4th Floor, Windsor House, Off CST Road, Vidyanagari Marg, Kalina, Santacruz (East), Mumbai - 400 098, Maharashtra, India and at any adjournment thereof in respect of such resolutions as are indicated below:

Resolutions		
	Ordinary Business	
		For against
1.	To receive, consider and adopt the Audited Financial Statement of the Company for the financial year ended March 31, 2023 together with the Reports of the Board of Directors and Auditors thereon.	

Signed on the day of _____ 2023

Signature of shareholder _____

Affix a
revenue
stamp

Cut Here

Cut Here

Signature of Proxyholder_____

Notes:

1. **The Proxy Form in order to be effective should be duly completed and deposited at the registered office of the Company, not less than 48 hours before the commencement of the meeting.**
2. **A member entitled to attend and vote at the annual General meeting is entitled to appoint proxy/proxies to attend and vote instead of himself and such proxy/proxies need not be a member of the Company.**
3. Pursuant to Section 105 of the Companies Act, 2013 read with the Companies (Management and Administration) Rules, 2014, a person can act as a proxy on behalf of members not exceeding fifty and holding in aggregate not more than 10% of the total share capital of the Company carrying voting rights. A member holding more than 10% of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
4. In case of joint holders, the signature of any one holder will be sufficient, but names of all the joint holders should be stated.
5. This form of proxy will be valid only if it is duly complete in all respects, properly stamped and submitted as per the applicable law. Incomplete form or form which remain sun stamped/inadequately stamped or forms in which the stamps are not cancelled shall be treated as invalid.